



Cooney **A**ssociates **L**imited

Workshop Booking Form

Company Name _____

Address _____

_____ Postcode _____

Contact Name _____ Tel. No _____

E-mail Address _____

I would like to make bookings for the following employees:

Name & Job Title	Name of Workshop	Date of Workshop	Amount Payable
Email:			
Email:			
Email:			

Sub-Total	
VAT @17.5%	
Total Payable	

Payment

- I enclose a cheque payable to 'Cooney Associates Ltd.'
- Please invoice my company using Purchase Order No. _____

Signed _____ Date _____

Please return the completed form together with the payment (if paying by cheque) to: Cooney Associates Limited, 6 Glendale Close, Wimborne, Dorset, BH21 1DJ. Tel (01202) 840988.

If paying against invoice, payment must be received prior to the programme. Bookings will be confirmed once payment has been made. Additional booking forms are on www.cooneyassociates.co.uk or you may photocopy this one.

Joining Instructions will be sent out ten working days prior to the workshop.